



Village of Ridgeway
113 Dougherty Ct.
Ridgeway, WI 53582

If you would like to utilize this payment option (NO CHARGE) for your water/sewer/garbage, please complete the information below and return to the Village Office. Payments will be made and taken from your bank account on the 21st of EACH MONTH. If you have multiple accounts you can indicate all of them on this form.

Direct Pay Enrollment Form

Village of Ridgeway Utilities

I wish to sign up for Auto Pay. Complete and sign the enrollment form below.

Change Banking Info. I wish to decline at this time. (Please print name and account number exactly as they appear on your utility bill.)

Utility Account Information

Customer Name:

Address:

Telephone #:

1st Utility Account #

Service Address:

2nd Utility Account #

Service Address:

Payment Information

Note: Payment amounts will vary each month. If you do not receive your bill by the 5th of the month, contact the Village Office immediately at 608-924-5881.

Financial Institution Information

Name: Phone #

Address:

Bank Routing Number Bank Account Number

Checking Account -attach a voided check Savings Account - attach a deposit ticket

Terms of Agreement

Customers of Village of Ridgeway Utilities by signing the Direct Pay Enrollment form agree to the following Terms of Agreement. I authorize Village of Ridgeway Utilities to automatically debit the account listed for my monthly utility services. I understand that this preauthorized payment will continue each month for the amount due to Village of Ridgeway Utilities.

A customer using the automatic payment system is responsible for maintaining sufficient funds in the customer's deposit account on the dates on which payments are drawn. Any customer having insufficient funds in the customer's deposit account or a closed account twice within a six-month period shall be disqualified from using the automatic payment system for the subsequent twelve (12) month period. During this period, the account must be paid by cash or certified funds. Account holder will be responsible for all fees charged by their financial institute for insufficient funds.

Information provided on this form will be used solely for purposes of processing payments on utility customers account and for no other purpose. THERE IS NO CHARGE TO OUR CUSTOMERS FOR THIS SERVICE. If the Utility's financial institution changes their policy and assesses a fee for this service, Public Service Commission rules require the Utility to pass these fees on to the customer. Written notice will be provided to the customer prior to assessing any processing fees. I may revoke the preauthorized payment plan at any time with thirty (30) days written notice to:

X

Signature and Date:

For Office Use: Start Date Initials