VILLAGE OF RIDGEWAY

Park Shelter Reservation Form

Located on Hughitt Street

Village Hall Phone (608) 924-5881 Fax (608) 924-1035

RESERVATION ACCEPTED ON FIRST COME, FIRST SERVE BASIS

Description and date of Event:

Size of Group:

Name of Group

Contact Person name and phone number:

Address:

Special Instructions:

Facilities Reserved:

	Resident Rate	Non-resident Rate	Refundable Deposit
Shelter (includes park and restrooms)		**Indicate the appropriate selections:**	
0 to 150 Guests	**$50.00**	**$100.00**	**$100.00**
151+ Guests	**$100.00**	**$200.00**	**$100.00**

If you wish to rent other facilities contact the Village Office.

Agreement and Waiver

PARK REGULATIONS: Park Open from 8:00AM to 10:00PM (Unless otherwise approved).

This is a family park, which is open to everyone. Although you are reserving the use of the park, shelter and restroom, the general public could also be there. All park patrons are responsible for keeping the park clean. Put trash in receptacles provided. **NO glass bottles**, foul language, intoxicated person(s), lewd or abusive behavior, or open fires allowed in park.

A deposit is required with the rental fee of the facilies. The person renting the facilities is responsible for any mess left or damage that was done during the use of the facilities.

If there is clean-up to do or damage which needs to be repaired, you will forfeit your deposit and possibly be billed for costs over the amount of the deposit. Costs are indicated below:

Clean-up	**$25/hour**
Damage (labor for village staff)	**$25/hour**
If any clean-up or repair require work to be done by a third party a copy of the bill will be sent	As billed

The Village of Ridgeway is not responsible for lost or damaged personal items. I further agree not to hold the Village of Ridgeway responsible for injuries unless, caused by negligence of the Village.

By signing this reservation you are agreeing to the conditions and agreements above.

Signature X _____

NOTE: Parking is only permitted in the area by the Depot & restrooms, or below on the grass area on Hughett St.

ALL FEES DUE AT LEAST 30 DAYS IN ADVANCE OF EVENT AND MUST ACCOMPANY RESERVATION FORM

Thank You - Village of Ridgeway Park Department

Make Check Payable to: **VILLAGE OF RIDGEWAY**
Send to: **113 DOUGHERTY CT.**
RIDGEWAY, WI 53582

Revised 7/26/2018